

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 24-25, 1959

**For the confidential information
of the Board of Trustee**

The first regular meeting of the Board of Trustees of the 1959-60 academic year was called to order by President Hansen at 10:00 a.m. on September 24. The following members answered the roll call: Hansen, Reed, Sullivan, Brough, Chamberlain, Bush, and Laird and, ex-officio, Humphrey. Absent were: McCracken, Newton, McIntire, and Peck and, ex-officio, Hickey. Mr. Jones and, ex-officio, Miss Linford, joined the meeting at 10:20 a.m.

Mr. Brough moved that the minutes of the July 24-25 meeting of the Board be approved as written. Mr. Laird seconded the motion and it was carried. There being no suggestions from the Trustees as to additions or corrections to the minutes of the August 24 meeting, Mr. Hansen stated that they would stand approved as written.

Mr. Sullivan moved, Mr. Chamberlain seconded, and it was carried that the Board confirm the awarding of degrees to the following students at the Summer Commencement on August 21:

COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts--with Honor

Janice Johnson Jacobson
Nancy Fay Wilson

Bachelor of Arts

Roy Gene Adair
William Sundby Cordiner
Donald Lacey Ferguson
Harriet Monroe Fetcher
Edwin Alfred Jenks

Nelson Beck Johnson
Lewis Eugene MacNaughton
Paul R. Robinson
Virginia Davis Sullivan
Lorraine McSweeney Thompson

Bachelor of Science

Harold Albert Allen
Donald Lee Bettis
Ronald Vincent Dalley

John William Guy
Andre Marechal
Molly Louise Michel
Forrest Lloyd Skretteberg

APPROVAL OF MINUTES

SUMMER COMMENCEMENT

COLLEGE OF AGRICULTURE

Bachelor of Science

Robert Lee Rolston
Stanley Wayne Salsbury

Oliver Rendell Wille, Jr.
Merle Ernest Worden

COLLEGE OF ENGINEERING

Bachelor of Science in Civil Engineering

James Clark Marinus
Robert Alfred Reay
Ghulam Dastgir Sham

Bachelor of Science in Electrical Engineering

Kenneth Aaron Endsley
William D. Green
Lee Oliver Kaser

Bachelor of Science in Mechanical Engineering

Herbert Warren Hamilton
Dale Lawrence Jones

Loren Ronald Stone
Jan Arvid Skaug

Bachelor of Science in General Engineering--with Honor

William G. Scott

Bachelor of Science in General Engineering

William W. Anderson
Alonzo Fred Stroup

COLLEGE OF EDUCATION

Bachelor of Arts--with Honor

Myrtle Barrett Davis
Lily Virginia Smith
Don Calvert Tew

Bachelor of Arts

Violet May Ackerley
Anna Dickson Arnold
Carol Palmer Arnold
Stasia McCarthy Baker
Dorothy Bushnell Bath
Lloyd Gareth Beery
Agnes McDow Bigelow
Caryn Murdock Bing

Minnie Wasden Blood
Mary Martin Blundell
Ruth Erickson Boam
Ida May Boltjes
Franklin D. Bonds
C. Coates Bradshaw
Jack Horace Cash
Thelma Susie Chasey

COLLEGE OF EDUCATION (cont.)

Bachelor of Arts (cont.)

Lucille Clatterbuck
 Clara J. Blakemore Coones
 Katherine Parker Deems
 Fran S. Dempster
 George Steven Denny
 Meva Burnett Dobson
 Winona Olander Drury
 Clara Hayman Duncan
 Laura Josephine Duncan
 Gerald Egbert
 Letha Fearn
 Zelma Weaver Fitch
 Gretchen Hoyt Forman
 Gracia Ann Fox
 Jimmie William Franklin
 Ruth Evelyn Fuller
 Wendell A. Gamble
 Thelma Plaga Garton
 Carlee Jean Gladwin
 Frances Barquin Griebel
 Phyllis Marion Gross
 Violet Marie Gustafson
 Sheila A. Murphy Hager
 Mary Ann Havrilo
 Frankie Reed Hern
 Carol Rae Heuermann
 Karen Kay Hillman
 Susan Elaine Hirsig
 Dorothy Mary Isenberger
 Alice Deck Johnson
 Letha Bernadean Johnston
 Elsie Plummer Kaufman
 Nancy Joyce Keener
 Lillian Hackleman Kinne
 Keith Hill Kuchel
 Edith Margaret Langendorf
 Dorothy Ray Lardner
 Helen Cora Law
 Dorothy May Legg
 Marceta A. McKerral
 Helen Wells McPherran
 Oletha Ann Matt
 Cleo E. Miller

Marion Bond Miller
 Marian Buan Mills
 Pearl Chambers Munger
 D. Louise Munson
 Dian Forbes Murphy
 M. Constance Noble
 Anna A. Pallesen
 Wauneta Unzicker Pecht
 Charles Arthur Petersen
 Donald Joe Pinney
 Grace Lunde Randall
 Marvin Harold Rawhouser
 Almira D. Robbins
 Donna Jane Sample
 Judith Claire Sampson
 Richard Dean Schuck
 Sigrid Anderson See
 Margaret Wren Shackelford
 Beulah Carol Shaffer
 Carolyn Highbaugh Shickley
 Donald Earl Shoefelt
 Juanita Mike Simmons
 Lucille Beal Skinner
 Belva Clymore Smith
 Grace J. Snapp
 Polly F. Spracklen
 Velma Viola Steckley
 Lucille A. Stoutamore
 Nellie Sims Taggart
 Mary Miller Taylor
 Arlene Thompson
 Mary Jane Titchener
 E. Fern Schneider Trembath
 Clarence A. Trump
 Bernice Morrison Tschiffely
 Blanche Peterson Tuttle
 Clarabel VandeKoppel
 Mary Stuka Weber
 Emma Eugenia Weiss
 Miriam Stull Wells
 Helen Sessions Wilcock
 Katherine Hansen Wood
 Lucille Jones Zike

Nancy Peterson Zupence

Bachelor of Science

Billy Cuthbertson
 J. D. McColley

Franklin Morris Stofflet
 Jack Dene Young

COLLEGE OF COMMERCE AND INDUSTRY

Bachelor of Science

Robert Lee Cox
John Patrick Daly

Jack Ronald Dersham
Donald Charles Easton
Elaine Reinke Force

COLLEGE OF PHARMACY

Bachelor of Science in Pharmacy

Ray J. Baum
Daniel Charles Bertelli

COLLEGE OF NURSING

Bachelor of Science

Marlene Clare Zakovich

GRADUATE SCHOOL

Master of Arts

Arthur L. Anderson (Speech)
Richard D. Buckridge (Phys. Educ.)
Lawrence Clark (Indus. Arts)
Ira Edward Davis (History)
James J. Dever (Art)
Robert Frost (Amer. Civil.)
Roger C. Geddes (Speech)
Leonard Leroy Gregory (History)
George Haws (Phys. Educ.)
John S. Hejhal (Amer. Civil.)
Gretchen K. Henderson (English)
Chalys M. Hester (Phys. Educ.)
Shirley Mae Hill (Educ. Guid.)
Delores Fay Holihan (Elem. Educ.)
John E. Hornoff (History)
Lorna Lou Jensen (Elem. Educ.)
Judith Ann Jewett (Psychology)

Dorothy Jean Johnson (Elem. Educ.)
Douglas M. Kingdon (Music Educ.)
Willadine D. Leverett (Adult Educ.)
Arthur E. Neahring (Art)
Elisabeth Ann Peterson (Educ. Guid.)
Wilma Rankin (Elem. Educ.)
Alfred E. Roberson (Psychology)
Evelyn Martha Shawver (English)
LeRoy R. Shelton (Spanish)
Margot Sletto Shirk (Psychology)
Naida Cox Simson (Educ. Admin.)
James Ray Smith, Jr. (Elem. Educ.)
Dale V. Tangeman (Phys. Educ.)
Rex L. Tolman (Educ. Admin.)
Gordon A. Ward (History)
Dean Kent Webb (Phys. Educ.)
Robert William Whelan (Amer. Civil.)

Master of Science

Howard V. Anderson (Math.)
John Norman Baker (Range Mgt.)
David D. Beatty (Zoology)
Con E. Bernbeck (Anim. Prod.)
Kenneth Eugene Blundell (Natural Sciences)
James Allan Bourret (Plant Pathol.)

Allan H. Brady (Math.)
Eugene E. Eggleston (Range Mgt.)
Kurt C. Feltner (Agronomy)
Louis Richard Fermelia (Elec. Engin.)
Azam Gul (Agronomy)
William D. Hardigan (Bus. Admin.)

GRADUATE SCHOOL (cont.)Master of Science (cont.)

Dale B. Harris (Educ.)	Gale V. Ludwig (Agronomy)
Robert Allen Harrower (Civil Engin.)	Mary Patricia McAnelly (Home Ec.)
William G. Hepworth (Zoology)	Charles John McKinley (Zool. & Phys.)
Edward G. Howshar (Zoology)	John D. Noble (Physics)
Ronald Kidman (Elec. Engin.)	Leslie W. Sonder (Agronomy)
Young Ho Kim (Chemistry)	Elnora Dean Spear (Math.)
Gary R. Knowles (Civil Engin.)	R. Keith Stewart (Zoology)
Walter C. Koenig (Zoology)	Louise Wesswick (Home Ec.)
Perry Evans Westerfield (Elec. Engin.)	

Master of Education

Bruce C. Ammons (Educ. Admin.)	Michael Kouris (Educ. Admin.)
Alda Crane Anderson (Secon. Educ.)	Loring H. Lahti (Educ. Admin.)
Willie Parrish Barr (Elem. Educ.)	Robert E. Lahti (Educ. Guid.)
Claude Lowell Blakeslee (Educ. Admin.)	Betty Jean McMillin (Secon. Educ.)
Donald N. Bungum (Educ. Admin.)	Catherine Joan Moser (Secon. Educ.)
Jack L. Carpenter (Educ. Admin.)	Raymond E. Mullens (Educ. Admin.)
Harold Hall Cherry (Secon. Educ.)	Glenn O. Phillips (Educ. Admin.)
Lewis E. Clark (Elem. Educ.)	Elmer B. Plenger (Educ. Admin.)
John F. Clarkin (Educ. Admin.)	Edward W. Rogers (Educ. Admin.)
Dean E. Conine (Educ. Admin.)	Dwight Safar (Educ. Admin.)
Josephine Weaver Gatz (Secon. Educ.)	Ingeborg Schrodermeier (Educ. Guid.)
Charles Eugene Griffin (Educ. Admin.)	George R. Scott, Jr. (Educ. Admin.)
Robert M. Hill (Educ. Admin.)	Robert G. Shannon (Educ. Admin.)
Otis G. Ingham (Educ. Admin.)	John Taylor Starr (Secon. Educ.)
Paul G. Inman (Educ. Admin.)	George F. Storey (Elem. Educ.)
Arthur Clifford Jenson (Secon. Educ.)	Alvin D. Story (Educ. Admin.)
Wilbur Guy Yost (Secon. Educ.)	

Professional Diploma in Education

Ellen Zuleika Arnsperger (Bus. Educ.)
Vernon S. Todd (Education)

Doctor of Education

Lester A. Clarke (Educ. Admin.)	Roland Harold Reich (Educ. Admin.)
Robert F. Noble (Education)	Daniel C. Tredway (Education)

Doctor of Philosophy

James W. Oxley (Anim. Prod.)

Mr. Chamberlain moved, Mr. Sullivan seconded, and it was carried
that the following appointments be approved:

APPOINTMENTS

- | | |
|---|------------------|
| 1. <u>Miss Joyce Croft</u> as Home Demonstration Agent in Carbon County, effective September 1, 1959, at a salary rate of \$6,084 on a twelve-month basis. | <u>Croft</u> |
| 2. <u>Miss Wilma Ann Slover</u> as Home Demonstration Agent in Natrona County, effective September 1, 1959, at a salary rate of \$5,280 on a twelve-month basis. | <u>Slover</u> |
| 3. <u>Mr. Lloyd Pickett</u> as Area Agricultural Supervisor, stationed at Torrington, effective September 1, 1959, at a salary rate of \$6,300 on a twelve-month basis. | <u>Pickett</u> |
| 4. <u>Mr. Ervin D. Krause</u> as Supply Instructor in English, effective September 1, 1959, at a salary rate of \$5,004 on a twelve-month basis. | <u>Krause</u> |
| 5. <u>Miss Barbara J. McKinney</u> as Supply Instructor in English, effective September 1, 1959, at a salary rate of \$5,004 for the academic year 1959-60. | <u>McKinney</u> |
| 6. <u>Mr. Kenneth Silverman</u> as Supply Instructor in English, effective September 1, 1959, at a salary rate of \$5,004 for the academic year 1959-60. | <u>Silverman</u> |
| 7. <u>Dr. William P. Carter</u> as Associate Professor of Music, effective September 1, 1959, at a salary rate of \$6,840 for the academic year 1959-60. | <u>Carter</u> |
| 8. <u>Mr. Raymond W. Agee</u> as Instructor in Physics, effective September 1, 1959, at a salary rate of \$5,400 for the academic year 1959-60. | <u>Agee</u> |
| 9. <u>Mr. William H. Rosenfeld</u> as Assistant Professor of Physics, effective September 1, 1959, at a salary rate of \$6,804 for the academic year 1959-60. | <u>Rosenfeld</u> |
| 10. <u>Dr. William C. Guenther</u> as Associate Professor of Statistics, effective September 1, 1959, at a salary rate of \$7,608 for the academic year 1959-60. | <u>Guenther</u> |

11. Mr. William W. Day IV as Instructor in Science Education, effective September 1, 1959, at a salary rate of \$5,400 for the academic year 1959-60.

Day

12. Mr. Albert John Michel as Instructor in Elementary Education, effective September 1, 1959, at a salary rate of \$5,064 for the academic year 1959-60.

Michel

13. Miss Eileen Strickler as Supply Instructor in Elementary Education, effective September 1, 1959, at a salary rate of \$4,860 for the academic year 1959-60.

Strickler

14. Mr. Marion A. Bass as Part-time Instructor in Industrial Arts Education, effective September 1, 1959, at a salary rate of \$7,072 on a twelve-month basis (actual salary for three-fourths time for twelve months to be \$5,304).

Bass

15. Mrs. Suzanne D. Cohen as Supply Instructor in Nursing, effective September 1, 1959, at a salary rate of \$4,800 for the academic year 1959-60.

Cohen

16. Mr. Robert Mullally as Field Coordinator for the southwest region of the state, with the rank of Instructor in Education and Adult Education, effective September 1, 1959, at a salary rate of \$6,000 for the academic year 1959-60, to be divided equally between the College of Education and the Division of Adult Education and Community Service.

Mullally

17. Mr. Harold H. Vestal as Field Coordinator for the Goshen Hole area, with the rank of Assistant Professor of Education and Adult Education, effective September 1, 1959, at a salary rate of \$6,000 for the academic year 1959-60, divided as follows: Division of Adult Education and Community Service and College of Education, \$3,500; Goshen County Community College, \$2,500.

Vestal

For the information of the Board of Trustees, Dr. Humphrey reported the resignation of Miss Barbara Bower, Home Demonstration Agent in Carbon County, effective September 30, 1959, to be married.

RESIGNATIONBower

Mrs. Bush moved, Mr. Sullivan seconded, and it was carried that the Board approve the following changes of status and leaves of absence:

CHANGES OF STATUS AND LEAVES OF ABSENCE

1. Dr. John R. Vaughn, Assistant Dean of the College of Agriculture, a change of status for the period June 25, 1960 to June 24, 1962 to permit him to become Chief of Party of the University of Wyoming team stationed in Afghanistan under the University's contract with the International Cooperation Administration.

Vaughn

2. Mr. Boyd N. Seibert, Assistant Professor of Vocational Education, a change of status for the period September 16, 1959 through September 15, 1961 to permit him to accept a position as Advisor for the Afghan Institute of Technology Project under the University's contract with the International Cooperation Administration.

Seibert

3. Dr. Ruth Hudson, Professor of English, a sick leave for the first semester of the 1959-60 academic year.

Hudson

4. Miss Rebecca Vaughn, Instructor in English, a sick leave for the academic year 1959-60.

Vaughn

Mr. Reed moved, Mr. Chamberlain seconded, and it was carried that the first three budget changes recommended by President Humphrey be approved, as follows:

BUDGET CHANGES

1. Division of Business and Economic Research. An appropriation of \$505.37 (\$264.47 for material and \$240.90 for labor) to cover the cost of the minimum remodeling necessary to make the old billiard room in the Wyoming Union usable by the Division of Business and Economic Research.

Division of Business and Economic Research

2. College of Nursing and Computer Laboratory Space Needs. An appropriation of \$347.31, \$115.61 to cover the cost of building book-cases and shelving and installing one wall plug in the fourth floor offices to which the College of Nursing offices were moved, and \$231.70 to permit installing a 110V, 45 Amp., 3-wire line, lighting fixtures, and a ventilating fan in the Graduate School building area assigned to the Computing Laboratory.

3. Property Department. An appropriation of \$485 to cover the cost of purchasing 15,000 adhesive metal labels for use in inventorying new equipment purchased by the University.

4. Education Building Mural. Dr. Humphrey reported that he had written to Mr. E. T. Grigware, who painted the mural in the Education building, to ask if the fee for his work could be reduced, that he had had no reply from Mr. Grigware, but that Mr. Milward Simpson had written a letter recommending payment of the additional \$2,000 due Mr. Grigware for this work. Mr. Reed moved that the bill be paid. Mr. Jones seconded the motion and it was carried.

President Humphrey presented a request from Mr. John S. Ball, Project Coordinator for the Laramie Petroleum Research Center of the Bureau of Mines, that he be granted the title "Coordinating Adjunct Professor" by the University so that he might apply for a grant from the Petroleum Research Center to cover an additional year's work by Dr. D. S. Rao of Bombay, India, who has spent the past year doing research at the Laramie station. Dr. Humphrey explained that the type of grant for which Mr. Ball wished to apply could be made only to University professors who plan to use graduate students (pre- or post-Ph.D.) in research problems of interest to the petroleum industry. He added that

College of Nursing and
Computer Laboratory
Space Needs

Property Department

Education Building
Mural

AGREEMENT WITH BUREAU
OF MINES

the University would receive \$825 from the grant if Mr. Ball's application was approved. Mr. Jones moved that Mr. Ball be granted the title "Coordinating Adjunct Professor" for one year, beginning November 1, 1959. Mr. Sullivan seconded the motion and it was carried.

The report of Mr. Dana Davis, Internal Auditor, presented for the information of the Board of Trustees, included an annual report of the Wyoming Union for the period July 1, 1958 through June 30, 1959; a report on the examination of the Food Service for the period July 1, 1958 through June 30, 1959; a report on the examination of the Hudson Dormitory records for the period May 1, 1957 through June 30, 1959 (the date on which Hudson Dormitory was closed); and a report on the operation of the Stores Account for the month of August 1959.

Mr. Davis's report on the shrinkage in the Bookstore inventory was deferred pending the arrival of Mr. Newton, who had served as a member of the Board committee to reorganize the Bookstore.

President Humphrey reported that students of the College of Engineering had requested establishment of an organization to be known as "The Associated Engineering Students." He stated that, because a fee of \$1.00 for all Engineering students was involved, it would be necessary for the Board to consider the proposed organization's constitution and by-laws. After some discussion, it was moved by Mr. Laird, seconded by Mr. Sullivan, and carried that the constitution and by-laws of the Associated Engineering Students be approved.

1. Apartments for Married Students. Mr. Reed moved, Mr. Brough seconded, and it was carried that the Board confirm the action taken in approving change order No. 2 for a net of \$28.10 for increasing the water line at the laundry to a 2" supply line in Contract No. 1, for

REPORT OF INTERNAL
AUDITOR

ASSOCIATED ENGINEER-
ING STUDENTS

CHANGE ORDERS

Apartments for Married
Students

omitting at this time concrete floor, masonry partitions, three doors, and plumbing fixtures in Contract No. 2, and for installing Cemestos back of medicine cabinets in certain apartment buildings in the six contracts; and change order No. 3 providing for changing the hardware on the sliding closet doors in the six contracts, at an increase in cost of \$877.67.

2. Addition to Engineering Building. Mr. Reed moved, Mr. Brough seconded, and it was carried that the Board confirm the action taken in approving change order No. 2 providing for accepting alternate bids 4A and 4C to include research laboratory equipment in rooms 412 and 423 in the new Engineering building addition at a cost of \$28,792.

3. Wyoming Union Addition. Mr. Brough moved, Mrs. Bush seconded, and it was carried that the Board confirm the action taken in approving change order No. 10 for a net increase of \$303.50 providing for a number of minor changes in the new addition and in approving change order No. 11 for a deduction of \$1,630 to eliminate unfinished items from the contract so that the building could be accepted, the unfinished items to be completed on separate purchase order.

The Board adjourned at 11:15 to go to the Wyoming Union for the brief program of dedication and a tour of the new addition. When the Board resumed its meeting at 1:30, the same members were present who were present for the morning session except Mr. Reed, who rejoined the group at 3:40 p.m. Messrs. Newton and Peck arrived at 3:00 p.m.

The Trustees considered a request from the Town of Lyman that a new lease be negotiated to provide for 4.83 acres of land on the Lyman Substation, to be used by the Town of Lyman as an oxidation and

Addition to Engineering Building

Wyoming Union Addition

INACTIVE LYMAN
SUBSTATION

evaporation pond. A report from the Acting Director of Finance and Budget indicated that the 3.279 acres of land granted to Lyman in a fifty-year lease executed in November 1958 had been rejected by the U. S. Department of Health, Education, and Welfare as unsuitable, necessitating a change in the location of the pond. Upon receiving assurance from the Supervisor of Agricultural Substations that the proposed new location would use less of the Substation's better land than the original location, Mr. Brough moved that the Trustees approve the proposed new lease and authorize the Acting Director of Finance and Budget to sign the lease, as well as the termination of the old lease, on behalf of the Trustees. The motion was seconded by Mr. Jones and carried.

In the Addendum to the President's Report, the Board considered first a recommendation for an appropriation for remodeling in the College of Education. Dr. Humphrey informed the Trustees that approval by the U. S. Department of Health, Education, and Welfare, under the National Defense Act, of a graduate program in educational guidance at the University of Wyoming would provide, in addition to four National Defense Graduate Fellowships, for payments to the University in an amount not to exceed \$2,500 each year for each fellowship.

To provide facilities for the four graduate students and the additional staff member required for the expansion program, Dr. Humphrey added, some rearrangement of office space in the Education building would be required. The cost of the remodeling, he concluded, had been estimated at \$5,014.75, of which \$4,500 could be paid from funds provided by the Department of Health, Education, and Welfare, leaving a balance of \$514.75 for which a special appropriation would be needed. Mrs. Bush moved that the necessary appropriation be authorized. Mr. Brough seconded the motion and it was carried.

BUDGET CHANGE

College of Education

President Humphrey called the Board's attention to the need for a more definite policy in the matter of college courses open to local high school seniors and the fees to be charged for these courses. He stated that lack of a definite policy had resulted in larger numbers of students requesting permission to take courses, some asking for as many as eleven college credits. After careful consideration of the problem, it was moved by Mr. Sullivan, seconded by Mr. Brough, and carried that the following policy with regard to part-time college work for local high school seniors be adopted:

- I. The definite recommendation of the high school faculty, through the school principal, is a prerequisite for electing part-time University work by any high school senior.
- II. (1) Subject to administrative approval by the University Department head concerned and the Director of Admissions, any University High School senior whose grade average over his first three years of senior high school work ranks that student in the upper half of his (her) class is permitted to take any beginning University offering not currently available in the high school.
(2) Any local high school senior--either University or Laramie--whose previous senior high school grades rank in the upper one-fourth of that class is permitted to take any University class, subject to approvals specified above.
- III. Part-time enrollments of local high school seniors in University classes shall be subject to the following fees:
 - A. University High School Seniors
 1. There shall be no charge for the first 3 credit hours in any semester.
 2. Any additional credits above 3 hours in any semester shall be subject to the existing credit hour rate charge as specified in the current catalogue.
 3. The appropriate credit hour charges shall be assumed by the University High School in the case of seniors in group II (1) above, i.e., courses not currently available in the high school. In case the President and Dean of the College of Education find no budgeted funds available, individual costs must be paid by students concerned.

POLICY REGARDING PART-
TIME COLLEGE WORK FOR
LOCAL HIGH SCHOOL
SENIORS

B. Seniors From Other Local High Schools

1. The credit hour enrollment fee as established in the current catalogue of the University shall be charged for all credits elected by any other local high school senior as provided under I above.
- IV. In case of local high school seniors enrolled in college offerings in the Summer Sessions, the above academic qualifications shall be observed. Fees will be on the regular summer session fee schedule.
- V. The President and the Registrar/Director of Admissions are authorized to adjust related special cases not covered herein within the spirit and intent of these provisions.

The Board's attention was called to a letter from Mr. E. G. Rudolph, Legal Advisor to the Trustees, pointing out some of the difficulties that might be encountered should the University's land near the airport be conveyed to the City in exchange for land owned by the City east of the University campus and should the University then be unable to improve the area east of the campus in accordance with the agreement entered into with the City. He submitted a proposed resolution authorizing the conveyance of the airport land to the City in the event the Trustees wished to adopt it. After some discussion, it was moved by Mr. Jones, seconded by Mr. Brough, and carried that the following resolution be adopted, with the understanding that it would be held in abeyance pending a request from the City to convey the land in question:

Resolution

Resolved that the President and Secretary are hereby authorized to execute a conveyance of certain lands owned by the University and adjacent to the Brees Municipal Airfield, to the City of Laramie in accordance with the provisions of the Option Agreement dated June 17, 1958 between the City of Laramie and the Trustees of the University of Wyoming. Said conveyance shall be in such terms and shall include such legal descriptions as the above designated officers and the representatives of said City of Laramie shall determine.

EXCHANGE OF LAND WITH
CITY OF LARAMIE

President Humphrey presented a letter from Mr. C. M. Crowell, attorney of Casper, Wyoming, concerning a proposal from the Community Television Systems to afford educational television to their subscribers and to schools in the several communities through the University of Wyoming. Mr. Crowell stated that the Community Television Systems have approximately 13,000 outlets serving an estimated 55,000 people in Sheridan, the Big Horn Basin, Lander, Riverton, Rawlins, and Casper. He went on to say that the companies had either filed, or in the immediate future would file, with the Federal Communications Commission applications for micro-wave systems that would enable them to pick up at the summit between Laramie and Cheyenne such educational television programs and carry them into the several communities. The University's responsibility in connection with the program, Mr. Crowell explained, would be to supply the studio equipment necessary to put the educational programs on the micro-wave. He requested assurance from the University Board of Trustees that the proposal as outlined would be looked upon favorably by the Board if the details of such operation could be satisfactorily agreed upon and financed at the appropriate time.

Following a full discussion of the implications involved in the proposal, Mrs. Bush moved that the Board authorize President Humphrey to assure Mr. Crowell of its interest in educational television and of its willingness to have further investigation made of the possibilities for carrying educational television to the people of the state. Mr. Laird seconded the motion and it was carried.

The Trustees next considered a letter from Mr. Leon Paules, Supervisor of Agricultural Substations, reporting on a trip which he and Mr.

EDUCATIONAL TELEVISIONPOWELL SUBSTATION LAND

Laird had made to Powell to inspect a tract of land which the Northwest Community College proposed to purchase for the University in exchange for Substation land owned by the University in the town of Powell. Mr. Laird then showed the Trustees a map of the town and pointed out the land which he and Mr. Paules had inspected. He stated that the land consists of 75 acres and is located one mile north and one-third mile east of Powell. He added that most of the land would be classed as good land, suitable for cultivation. Improvements on the farm, Mr. Laird pointed out, include a modern five-room house, a two-car garage, a small machine shed, and another small building.

Following Mr. Laird's presentation, the Board considered the recommendations presented in Mr. Paules's letter, as follows:

1. That a soil test be made before actual purchase of the 75 acres of land to ascertain the fertility level.
2. That if possible aquifer tests be made to find the level of the water table in the soil.
3. That the building housing the soils testing laboratory and the greenhouse be moved to the University's lots just west of the present superintendent's house, where it would be readily accessible to the general public.
4. That the machine shed be moved to the 40 acres presently owned by the University to replace the old garage and storage shed, and that the gasoline pump and tank also be moved.

After some further discussion, it was moved by Mr. Laird, seconded by Mr. Peck, and carried that the Board approve the exchange of land between the University and the Northwest Community College provided the results of the recommended soil and aquifer tests are satisfactory and provided the Community College will move the buildings as outlined in (3) and (4) above.

For the information of the Board, President Humphrey presented a report from the Building Program Coordinator on the proceeds of bonds numbered A-1 to A-4630 inclusive, delivered to Boettcher and Company and its associates. The report indicated that a total of \$4,439,091.02 had been received from the sale of these bonds and had been credited as follows: Acquisition Account, \$4,076,811.02; Interest Guaranty Fund, \$325,045.73; and Interest and Bond Retirement Fund, \$37,234.27.

Also for the information of the Board, Dr. Humphrey presented a statement from the Building Program Coordinator on the payments to be made on the Consolidated Bond Issue. The statement indicated that on November 1, 1959 a payment of \$770,000 would be made on the principal and \$30,820 on the interest for a total of \$800,820. The amount needed to retire the bonds on November 1, 1960, according to the statement, would be \$786,420.

1. Bookstore Remodeling. Dr. Humphrey stated that he and the Building Program Coordinator had negotiated with Hitchcock and Hitchcock with regard to their fee for remodeling the Bookstore area in the Wyoming Union, and that, because of the preliminary work done by the Buildings and Grounds Department, the Hitchcocks had made a reduction of 1 3/4 per cent from the normal 7 per cent fee for remodeling jobs, making their fee 5 1/4 per cent.

2. College of Commerce and Industry Building. The report on President Humphrey's and Mr. Meeboer's meeting with Mr. F. R. Kellogg of Kellogg and Kellogg, architects for the Commerce and Industry building, indicated that the architects had completed 80 per cent of the work on the final drawings and specifications and were entitled to payment for that portion of their work. After some discussion, Mr. Reed moved, Mr. Newton seconded, and it was carried that the Board

IMPROVEMENT REVENUE
BONDS, SERIES 1959

CONSOLIDATED BOND
PAYMENTS

ARCHITECTS' FEES

Bookstore Remodeling

College of Commerce
and Industry Building

authorize a payment of \$38,025 to Kellogg and Kellogg for work completed thus far and direct the Building Program Coordinator to execute a supplemental agreement including the following provisions:

- a. The architects are to present drawings and specifications in their present state of completion as a matter of record.
- b. The architects agree to complete the drawings and specifications when requested by the Trustees to do so for the balance of the fee provided under the existing agreement.
- c. The architects agree to continue with the completion of the work and agree that no additional fees shall be payable until such time as funds are available for the project.
- d. The architects agree that should major changes be requested which require revisions in the work done after this date, and before they are requested by the Trustees to complete the drawings and specifications, there shall be no additional fees paid for such changes.
- e. If major changes are requested by the Trustees which require revisions in the work done to this date, payment therefor shall be made in accordance with Articles 4 and 17 of the existing agreement.

3. Service Building Garage and Warehouse. The report of the Building Program Coordinator on his and President Humphrey's conference with Mr. F. H. Porter of Porter and Porter, architects for the Service Building, recommended a net payment of \$20,000, covering completion of the plans and specifications but making a deduction for quantity reproduction of plans and specifications, not yet completed. Mr. Reed moved, Mr. Laird seconded, and it was carried that the payment of \$20,000 be authorized and that the Building Program Coordinator be directed to execute a supplemental agreement with Porter and Porter including the following provisions:

- a. The architects agree to present plans and specifications in their present state of completion as a matter of record.
- b. The architects agree to reproduce drawings and specifications, with minor changes, for the Trustees' approval for the balance of the fee provided under the existing agreement.

Service Building
Garage and Warehouse

- c. The architects agree to make no extra charges for minor changes requested by the University provided that the cost of the construction involved in such changes does not exceed Ten Thousand Dollars (\$10,000) in the aggregate.
- d. If major changes are requested which require revisions in the work done to this date, payment therefor shall be made in accordance with Article 4 of the existing agreement.

The Trustees considered a recommendation from Dr. Matthew G. Carey, Supervisor of Service and Auxiliary Enterprises, that the laundry building planned for the married student apartment construction program be changed to a maintenance building. Dr. Carey stated that the presence of five coin-operated laundries in Laramie, together with the fact that all apartments have been equipped with 220-watt wiring and adequate plumbing for automatic washers, made him feel that it would not be necessary to have another laundry in the area. Dr. Humphrey reminded the Trustees that an appropriation of \$9,000 had been authorized at the July meeting to provide for a maintenance building for the project.

Several Trustees expressed objection to the removal of a laundry building from the student housing area, and at the conclusion of the discussion it was moved by Mr. Jones, seconded by Mr. Brough, and carried that Dr. Carey's proposal for substituting a maintenance building for the presently-planned laundry building be rejected and that original plans be carried out.

For the information of the Trustees, President Humphrey presented a report from the Building Program Coordinator indicating that the net amount available for the contract for remodeling the old Library was \$471,698.

APARTMENTS FOR
MARRIED STUDENTS
LAUNDRY

OLD LIBRARY REMODELING

The Building Program Coordinator also reported that the net amount available for remodeling the Bookstore area in the Wyoming Union would be \$36,260.48.

President Humphrey reported on his efforts to secure proposals from local or chain grocery operators for construction and operation of a grocery store in the student housing area. He stated that he felt the principal reason for the failure to receive any definite proposals was the opposition raised by Laramie real estate and business men. He stated, however, that one real estate dealer had expressed an interest in constructing a building for lease as a grocery store.

Most of the remainder of the afternoon was spent in a discussion of which area should be used for the grocery store and other possible additions to a shopping center for the housing project. Some Trustees expressed a preference for the area west of 22nd Street while others felt that the larger tract of land east of 22nd Street would be better.

At 5:35 p.m. the matter was tabled and the Board adjourned for the day. All members who were present on September 24 were present when the Board convened at 10:05 a.m. on September 25 except Miss Linford.

Attention was called to the report of Mr. Dana Davis, Internal Auditor, on the unusually large shrinkage in the Bookstore inventory, action on which had been deferred pending the arrival of Mr. Newton. The Auditor's report indicated that a comparison of the computed book inventory with the physical inventory had disclosed a shrink of 7.5 per cent in net sales for the period March through June 1959. Mr. Davis stated that it appeared the excessive shrink was the result of pilferage

WYOMING UNION ADDITION
BOND SALES FUND

GROCERY STORE

REPORT OF INTERNAL
AUDITOR

and that a number of precautionary measures had been taken in an attempt to correct the situation.

Mr. Newton moved that the Board approve the action taken by the Internal Auditor and further direct President Humphrey to write a letter to Mr. L. S. Crawford, Manager of the Bookstore, expressing the Board's concern about the report on the shrinkage and urging him to take all possible measures to prevent pilferage. Mr. Jones seconded the motion and it was carried.

President Humphrey showed the Trustees a newspaper article indicating that United Air Lines expected to move its training school for stewardesses from Denver, perhaps to a college or university campus somewhere in the area. He asked if the Board would consider leasing ten acres of land on the north end of the 80-acre plot secured from the Suburban Improvement Company to United Air Lines should he be able to interest officials of the Company in locating at the University of Wyoming. It was the consensus of the Board that Dr. Humphrey should explore the possibility and report to the Board if he found any interest on the part of United Air Lines in his proposition.

Dr. Humphrey stated that he had received a telephone call from Mr. F. O. Rice, local real estate dealer, indicating that the owner of the Midwest Grocery had expressed an interest in leasing the building which Mr. Rice proposed to build on University land adjacent to 22nd Street. He added that Mr. Rice had inquired about the possibility of a long-term lease--25 years with an option to renew for an additional 25 years--and the terms of such lease.

After some discussion, it was decided to offer a ten-year lease, with the option of renewing for a ten-year period and four five-year

UNITED AIR LINES
TRAINING SCHOOL

GROCERY STORE

periods on the same terms provided in the original lease, for a total of 40 years. It was also decided that the formula used by Safeway or Penney, or a combination of the two, would be acceptable in determining the terms of the lease.

Mr. Reed stated that he felt Mr. C. B. Jensen, Superintendent of Buildings and Grounds, needed an additional person to assist him with the many duties of his position and moved that President Humphrey and Mr. L. G. Meeboer, Building Program Coordinator, be authorized to employ a man at a salary of approximately \$4,500 per year to assist Mr. Jensen. Mr. Peck seconded the motion and it was carried.

At 11:20 a.m. Messrs. Eugene S. Hufford and Ed Steinauer, Jr. of J. A. Hogle & Company of Denver were invited into the meeting, along with Mr. L. G. Meeboer, Building Program Coordinator, Mr. E. G. Rudolph, Legal Advisor, and Mr. E. G. Hays, Acting Director of Finance and Budget. Messrs. Hufford and Steinauer explained a proposal they had prepared which would enable the University to sell the \$2,613,000 worth of bonds remaining to be sold to finance the construction program authorized by the 1959 Legislature. Their proposal provided for J. A. Hogle & Company to pay the University par and accrued interest for the \$2,613,000 4% bonds and for the University to buy \$2,500,000 1½% Treasury Notes maturing on October 1, 1962 at \$104.50. The result of this transaction, Mr. Steinauer explained, would be that on October 1, 1962 the University would receive \$2,613,000 for the bonds.

The Trustees raised a number of questions, including a question as to the legality of the proposal. Mr. Rudolph stated that he was not prepared to say whether or not the proposal would be legal. After some further discussion, Messrs. Steinauer and Hufford left the meeting.

EMPLOYMENT OF ASSISTANT
TO SUPERINTENDENT OF
BUILDINGS AND GROUNDS

IMPROVEMENT REVENUE
BONDS

Mr. Peck then moved that Mr. Meeboer be directed to inform the representatives of J. A. Hogle and Company that, before any decision could be made, it would be necessary to discuss the proposal with the Governor, the State Treasurer, and the Attorney General, and that because of the Governor's illness there would be some delay in giving them a decision on their proposal. Mr. Reed seconded the motion and it was carried.

The Board adjourned for lunch at 12:25 and reassembled at 1:35 p.m., with the same members present who were present for the morning session.

Messrs. Hitchcock and Hitchcock, architects for the Engineering building addition; L. G. Meeboer, Building Program Coordinator; E. G. Rudolph, Legal Advisor; C. B. Jensen, Superintendent of Buildings and Grounds; and E. G. Hays, Acting Director of Finance and Budget, were invited into the meeting for a discussion of the proposed plaques for the new addition to the Engineering building authorized by the Board at a previous meeting--one paying tribute to Vice Admiral E. S. Land, who contributed \$50,000 toward construction of the Aeronautical portion of the new addition, and the other paying tribute to the oil and gas industry, and particularly to Mr. William H. Curry (president of the Rocky Mountain Oil and Gas Association at the time the plan for securing funds from the industry to equip the Petroleum Engineering Department was made), to Mr. W. T. Nightingale (chairman of the committee to raise the funds) and to the other members of the committee (Mr. J. M. McIntire and Mr. Glenn E. Nielson), and to those companies making donations to the fund.

The Board approved the proposed plaque honoring Admiral Land and suggested some changes in the other plaque, including the suggestion

PLAQUES FOR ENGINEERING
ADDITION

that a separate plaque be made for the donors so as to permit additions to it if additional companies make donations in the future.

At 2:30 p.m. representatives of the contractors bidding on the remodeling of the old Library building joined the meeting for the opening of bids. Mr. L. G. Meeboer, Building Program Coordinator, opened and read the following bids:

BIDS ON REMODELING
OF OLD LIBRARY

Contractor	Basic Bid	Alt. #1 (Roofing) ADD	Alt. #2 (Lab. Equipment) ADD	Alt. #2B ADD	Alt. #3 (Research Equipment) ADD	Alt. #3B ADD
Chas. Groat- house, Laramie	378,940	12,800	39,800		32,900	
Lane Contracting Corp., Casper	399,110	16,250	37,500	33,000	31,544	
Riedesel-Lowe Co., Cheyenne	374,300	13,300	36,500	31,000	31,000	
Spiegelberg Lumber & Bldg. Co., Laramie	358,000	12,200	35,900		30,300	
Wyoming Bldrs., Cheyenne	375,000	8,300	38,000		30,550	

After the representatives of the contractors had left the meeting, the architects explained that the equipment for the photographic laboratory in the old Library had not been included in the specifications since much of it would need to be made according to specifications and they felt the work could best be done by the Buildings and Grounds Department. He estimated the cost of this equipment at \$5,000 to \$6,000.

Since the low bid of Spiegelberg Lumber and Building Company, totaling \$436,400 for the basic bid and the three alternates, came within the money available for the project (\$471,698), the architects recommended acceptance of the total bid. Mr. Peck moved that the architects' recommendation be approved. Mr. Newton seconded the motion and it was carried.

Messrs. Hitchcock and Hitchcock next presented plans for remodeling the proposed Bookstore area in the Wyoming Union. They stated that they had estimated the cost of the remodeling at approximately \$28,000. Mr. Newton moved that the plans be approved as presented, that the Building Program Coordinator be authorized to begin advertising for bids on October 1, the bids to be received by the Executive Committee at 10:00 a.m. on October 16, and that a completion date of December 15 be included in the specifications. Mr. Brough seconded the motion and it was carried.

After the visitors had left the meeting, Dr. Humphrey called attention to the annual meeting of the Association of Governing Boards to be held at Stillwater, Oklahoma, on October 14-17. Mr. Chamberlain stated that he planned to attend the meeting, and Mr. Hansen asked him to serve as a delegate from the University of Wyoming, together with Mrs. Bush and Mr. Laird if either found it possible to attend the meeting.

Dr. Humphrey reported that at the end of the sixth day of registration for the 1959 fall semester a total of 3,678 students had registered, compared with an enrollment of 3,570 at the end of the sixth day of registration for the 1958 fall semester and a total enrollment of 3,613 for that semester. He stated that by the end of the registration period he believed there would be an increase of 125 to 150 students over 1958-59.

With regard to the disposition of the bonds remaining to be sold to finance the construction program authorized by the 1959 Legislature, Mr. Reed suggested the possibility of getting some of the banks in the state to buy the bonds, using them as collateral, and permitting

PLANS FOR REMODELING
BOOKSTORE AREA IN
WYOMING UNION

ASSOCIATION OF GOVERN-
ING BOARDS MEETING

FALL ENROLLMENT

IMPROVEMENT REVENUE
BONDS

them to retain the money until late in 1961 or early in 1962, when it would be needed for the construction program. Mr. Hansen suggested that Mr. Reed's proposal be formalized for presentation to the banks of Wyoming for their consideration.

The date for the next meeting of the Board was set for December 4-5, and the Board concurred in Mr. Newton's suggestion that if possible arrangements be made for receiving bids on one of the new buildings at that meeting--possibly the Health Service-Nursing building.

The Board adjourned at 5:30 p.m.

Respectfully submitted,

J. R. Sullivan
By *J. Womack, Deputy*
J. R. Sullivan
Secretary

DATE FOR NEXT MEETING